

Fairfield Elementary

Instructional Plan 2020-21

The traditional school day will now become a blended learning approach, while learners are staggered in attendance, as well as implementing social distancing safety expectations. With these changes comes a new design to our instructional day. With a hybrid approach, we need to think about how we can best deliver high quality, rigorous instruction both face to face and digitally. Below explains our expectations in our instructional process.

Definition of Instructional Vocabulary: Terms can happen simultaneously.

Face to Face- The student is actually in the school building having real time instruction with his/her teacher.

Blended/Hybrid Approach- Students are splitting time in school (face to face) and at home (digitally), but learning is happening in both settings. Assessments can be assigned in either setting. Students are responsible for all work assigned.

Online Learning- Students are learning in a physical environment other than their assigned school building.

1. This could be a homeschooling program, however, RCPS is not responsible for any of the instructional material, attendance, etc. This is an option that doesn't involve school personnel.
2. The teachers at the school provide the online support for student success. In Rockbridge County the online platform is Google Classroom. Students are responsible for all assignments and assessments administered which are graded.

Virtual Learning- Students are engaged in learning that does not occur within the classroom. This usually occurs within an online environment. In Rockbridge County the online platform is Google Classroom. Students are responsible for all assignments and assessments administered which will be graded.

Continuity of Learning- Students are engaged in some type of virtual learning or packet work that provides a review of instruction or the learning of new material

Expectations for each Instructional Category

Online Learning

When a family feels that the best option for their student is full-time online learning, FES will provide a consistent high quality online curriculum with effective communication between home and school. Below you will find the expectations for both the student and the teacher:

Student Expectations (with support when needed):

- Students will be actively involved in online activities and complete all assignments and assessments assigned by the teacher.

- Students will communicate through electronic mail or by telephone whenever there are issues with their online learning.
- Students will be counted present each day if work is being completed and students are being active with their online platform.
- Student grades will be collected from online assignments and assessments.
- Students who select this option will continue with this option for a full semester

Teacher Expectations:

- Teachers will provide lessons, assignments, and assessments for students through the online platform. These assignments and assessments will mirror the classroom instruction and state standards.
- Teachers will hold office hours each day to make themselves available for questions
- Teachers will be asked to monitor email throughout the day to answer questions in a timely manner. A timely manner may mean when office hours are held.
- Teachers will be required to communicate at least twice a week with each online family.
- Communication logs are going to be required and must be up to date in the Google Share folder. Teachers will communicate at least weekly to families
- Teachers will collect grades through the submission of student assignments and assessments

Blended/Hybrid Approach:

If a family feels comfortable with their student participating in our planned blended approach students will split time between face to face classes and learning online at home. FES will provide a consistent high quality face to face and online curriculum with effective communication between home and school. Below you will find the expectations for both the student and the teacher:

Student Expectations:

Face To Face:

- Students will try to maintain all social distancing guidelines
- Students will be able to wear masks if they wish, but are not required to wear a mask
- Students will be actively involved in classroom activities and complete all assignments and assessments assigned by the teacher.
- Students will ask clarifying questions of any assignments.
- Students will be counted present or absent in conjunction with their assigned team days.
- Students will be graded on assignments and assessments.

Online Learning (with support when needed):

- Students will be actively involved in online activities and complete all assignments and assessments assigned by the teacher.
- Students will communicate through electronic mail or by telephone whenever they have questions concerning their assignments.
- Students will be counted present each day (online) if work is being completed and students are being active with their online platform.
- Students will be graded on assignments and assessments.
- Students will be responsible for the upkeep of their given device provided by FES.

Teacher Expectations:

Because we are utilizing a staggered start and hybrid model for the start of the school year teachers will be responsible for both face to face classes and an online hybrid class simultaneously.

Face To Face:

- Teachers will provide lessons, assignments, and assessments for students
- Teachers will be required to communicate by telephone at least once biweekly with each family.
- Communication logs are going to be required and must be up to date in the Google Share folder. Teachers will communicate at least bi-weekly to families. Team A one week and Team B another week.
- Teachers will collect grades through the submission of student assignments and assessments
- Teachers will be required to wear a cloth mask or a face shield when unable to to maintain safe social distancing

AND

Online Learning:

- Teachers will provide lessons, assignments, and assessments for students through the online platform.
- Teachers will hold office hours each day to make themselves available for questions.
- Teachers will be asked to monitor email throughout the day to answer questions in a timely manner.
- Teachers will be required to communicate by telephone at least once biweekly with each online family.
- Communication logs are going to be required and must be submitted quarterly.
- Teachers will collect grades through the submission of student assignments and assessments
- Teachers will have access to a help desk to have assistance with technology issues